

KING FAHD UNIVERSITY OF PETROLEUM AND MINERALS**Electrical Engineering Department****EE 340 Electromagnetic Research Projects****Report Evaluation Guidelines**

This is to help in evaluating the research projects reports:

- 1- Each student should evaluate only those reports in his category. i.e. if you are in the odd numbers sequence, then evaluate the odd numbers only and if you are among the even number category then evaluate the even numbers only.
- 2- Things you should look for during your evaluation (try to give, for example, 2 points for each: Total grade is out of 10)
 - a) The clarity of the subject
 - b) The coherence of the presentation
 - c) The format of the report (according to IEEE/PDF format)
 - d) The novelty of the title
 - e) The overall presentation (Abstract, Introduction, Main topic, and Conclusion/Summary)
- 3- Try to be impartial in your judgment and act as a professional
- 4- Give comments for each subjects (comments will be communicated to each author/student in a confidential manner, so be critical if you like)
- 5- Please write your name and ID at the top of the sheet page and also give an evaluation grade for your own report as well in front of your name in the sheet.