

GRADING POLICY

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Important Details				
	Office Hours		Mon. 13.30-16.00 hrs Mon. & Tues. 10.00-10.55 hrs	
*	Exam 1	Mon.	26 th March	100 points
*	Exam 2	Mon.	7 th May	100 points
*	Quizzes		3	70 points
*	Final Ex.		TO BE ANNOUNCED	180 points
*	Att/H.W.			25+25 points

KFUPM Grading policy will be enforced:

- 9 or more absences will result in a DN grade
- Max. of 3 excused absences will be permitted. (Excused Absence has to be taken on the day of intended absence and cannot be taken on the last day before any short break or on the first day after a short break.)
- Each unexcused absence equals –3 points, late equals –1.5 points.
- Final exam date to be announced later (comprehensive).
- Homework must be submitted every Monday before 15.00hrs (from the second week). Late homework will not be accepted

Students should always be prepared for class as it is very offensive and distracting to be going in and out during lectures. It is advisable to take notes during lectures as this helps in revision (when preparing for exam) and proves your presence for that particular lecture.

Cheating during quizzes/majors/final is a very serious offence which could result in an F grade and/or suspension/dismissal from the university.

Wishing you good luck.

A. Umar
(17th February 2007)