

Subject: New Policy for the Prep-Year Math Courses

A copy of the letter which was sent to the vice rector of academic affairs Dr. Abdulaziz A. Al-Suwaiyan on new suggested policy for the prep-year math courses is attached with this letter. As a consequence of that, the evaluation policy for the current semester (051) is as follows:

1. **Major Exam I (15%):** An MCQ exam that covers the material on Chapter P and it will be on Sunday October 9, 2005.
2. **Midterm Exam (25%):** An MCQ exam that covers the material on [P1 – 2.1] and it will be on Saturday November 19, 2005.
3. **Major Exam II (15%):** A written exam that covers the material on [2.2-3.1] and it will be on Monday, December 12, 2005.
4. **Class work (10%):** Based on quizzes, homework, attendance, ..., etc.
5. **Final Exam (35%):** A comprehensive MCQ exam.