

**EXECUTIVE REPORT ON THE COMMUNITY AFFAIRS COMMITTEE'S**  
**ACTIVITIES DURING**  
**THE ACADEMIC YEAR 2002-2003**

**1. Introduction**

As entrusted by H.E. the Rector, and charged by the University Standing Committee bylaws, the Community Affairs Committee set out to fulfill its obligations in identifying the concerns, difficulties and problems confronting the campus community and, based on its findings, presents its recommendations which are aimed at improving the living standards and services to the community living inside the campus.

The Community Affairs Committee (CAC) for the academic year 2002-2003 consisted of the following members:

Chairman:	Dr. Adel S. Aldosary
Deputy Chairman:	Dr. Ali Abu Saleh
Members:	Mr. Ian C. Deacon
	Dr. Rafat M. Nassar
	Dr. Abdullah M. Abulkibash
	Dr. Jochim Hans Nickel
	Engr. Samir Abdelmohsen
	Mr. Mansour Ahmed Selham
	Mr. Abdulfattah Al-Janabi
	Mr. Mohammed Raziuddin
	Mrs. Waleeda Wazeer
Secretary:	Mr. R. Jayaraman

The Committee held a total of 31 meetings. The first meeting was convened on Wednesday, October 16, 2002, and the last on Monday, June 16, 2003. All meetings were held in the Recreation Center.

For a better understanding of the community problems/requirements and to lay the foundation on which the Committee's strategies would be built, information was obtained from:

- Verbal interaction of the Committee members with the community
- Inviting KFUPM community members and members from other KFUPM Standing committees to discuss various issues of concern
- Publicizing a post box number and an e-mail address, which were established exclusively for community feedback
- Receiving suggestions and complaints from the KFUPM Women Group
- Receiving suggestions from KFUPM Residents and students on the developed questionnaire relating to the KFUPM Medical Center.
- Reviewing previous committee recommendations and their implementation status.

The Committee kept forwarding the Rector's instructions on the minutes of its meetings to the relevant administrative departments for necessary actions.

At the beginning of the academic year, the Committee reviewed the pending items which are being carried forward from the previous academic year and subsequently clubbed these items into several small manageable groups and they were subsequently entrusted to all the members for their information, follow-up and then initiate appropriate steps to complete the pending assignments.

**The other important achievements of the Committee during the year are the following:**

1. The Committee (CAC #7 dated November 26, 2002), recommended appointment of a Sub-Committee to review the existing KFUPM Master Plan and update the Master Plan with all the relevant data. The Sub-Committee is headed by Dr. Aldosary with the following members: (i) Dr. Hassan Al-Ahmadi, (ii) Dr. Habib Alshuwaikhat, (iii) Dr. Abdulaziz Al-Shehri, (iv) Mr. Fouad Al-Mouaid, and (v) Mr. Mohammad Raziuddin. The Sub-Committee met several times and is in the process of updating the Master Plan.
2. After approval received from H.E. the Rector for a financial allocation of SR. 40,000, games, toys and merry-go-round, etc., were purchased in ten sets from a leading toys supplier in Al-Khobar and they have been installed in about eight identified locations in the Faculty Housing Area. These are meant for the exclusive use of small children. This has been done for the first time by the Community Affairs Committee.
3. **KFUPM Medical Center:** The Committee conducted a detailed survey by preparing two sets of questionnaires – one for the KFUPM Campus residents and another for select number of students – to elicit information from them relating to the functioning of the KFUPM Medical Center and their experience in dealing with various sections in the Center. On the basis of the survey, about xx number of responses from the residents and xxx responses from the students were received. The survey results were interpreted by using a statistical tool and several conclusions were drawn from the survey results. On the basis of the detailed report, the Committee made the following recommendations for consideration by the KFUPM Medical Center:
  1. The Medical Center should explore the possibility of having two shifts in the Medical Center, i.e. from 7.30 a.m. until 12 noon and from 4.00 p.m. to 8.00 p.m. in order to serve the Community in the most appropriate manner.
  2. The Medical Center should create its own web page by incorporating information on the doctors, nurses and other staff working in the Medical Center. This will be very useful for the Community in various ways.
  3. The Medical Center should introduce the system of electronic file movement of the patients record instead of manually handling the medical record files by the patients. This would go a long way in maintaining the medical record of all the patients effectively, efficiently and for easier retrieval of the medical record by the KFUPM Medical Center personnel.

4. The Medical Center should hire as soon as possible additional manpower in the Gynecology Section, Dermatology section by recruiting a male Dermatologist, well qualified and experienced Ophthalmologists, ENT Specialists and Dentists.
  5. The Medical Center should be provided with at least five sets of English and Arabic Newspapers and magazines to be kept in the male waiting areas, female waiting areas at all the clinics. Similarly, the Television facility should be restored so that the patients waiting in the Medical Center do not get bored due to their inactivity while waiting for their turn to see the Doctor.
  6. The annual evaluation of each member of the KFUPM Medical Center (such as doctors, nurses, paramedics, lab technicians, etc.) should be done similar to what is being done in the University Main Campus (evaluation of faculty by students). This would enable the Community to give their opinion on the performance of the respective medical staff and based on this, the Medical Director can take appropriate action including providing qualitative advices to the medical staff, sending them for periodical training programs and seminars in order to enable them to update their knowledge in their respective areas of specialization, provide suitable salary raise to those who really work very hard to serve the Community and dismiss those erring staff who do not perform their duty properly and efficiently.
  7. The Committee recommends improvement in the following areas of the KFUPM Medical Center:
    - (a) Dental Section: A major look at the dental section should be taken to improve the service of the center for the KFUPM residents and Students.
    - (b) General Medicine: The number of doctors in the general medicine should be increased so that the procedures they adopt in the treatment improve.
    - (c) Waiting Areas: All the waiting areas should be made more attractive by providing up to date newspapers, magazines in different languages.
    - (d) General Recommendation: The clinic should adopt some ways to encourage good behavior of all doctors with the patients. Behavior of Non-medical staff should be instructed to behave well with both faculty and students.
4. The Committee also reviewed the complaints from faculty and staff as well as some university officials speaking on behalf of students that the securities check point personnel behavior and procedure are getting worse by the day and requested H.E the Rector to report them to the Governor or even the Minister of Interior for their intervention and kind assistance, as the standards of this University are being shaken dramatically, and its way of life is being transformed into a nightmare.

5. On the basis of an enquiry by Dr. Aldosary, the Committee noted that the Director of Accounts department is collecting fines from the students on account of traffic violation such as over-speeding, wrong parking, etc. According to the information provided by the Director of Accounts department, on an average, a maximum of SR. 97,000 and a minimum of SR. 33,000 was collected from the students for traffic violation. Dr. Aldosary felt that there are many poor students who depend on the monthly salary from the University for their living expenses and, therefore, it is for consideration that the first traffic violation committed by students should be exempted from any monetary penalty. From the second traffic violation onwards, penalty could be imposed on them. In addition, the first penalty should be canceled after the expiry of three months from the date of such a traffic violation. He added that it is understandable if the faculty members are charged for traffic violation from the beginning without any excuse because they are mature and they are supposed to play as role models for others to emulate them. By observing the driving habits of the faculty members, students would learn a lot and strictly observe the traffic rules and regulations. Dr. Aldosary suggested that part of the fines collected by the Security Department from students and faculty members for traffic violation should be transferred to the development of community services and facilities. This could be done by allocating, on an average, SR. 10,000 to the Community Affairs Committee every month for community related activities.
6. The Committee has created its own web page and the address is: [www.kfupm.edu.sa/ccac/ccac.html](http://www.kfupm.edu.sa/ccac/ccac.html). The Committee will download all the important events, activities, reports and information on the web site soon.
7. The Committee arranged to hold an Arts Exhibition at the Recreation Center from April 2 to 7, 2003. The Exhibition was inaugurated by H.E. the Rector and it was well attended by the members of the community.
8. Efforts were taken by the Committee to improve the KFUPM beach facilities, which have not been attended to for a long period of time.
9. The Committee has been in contact with an outside contractor to develop the University beach and currently discussion is in the final stages.
10. The Committee has also been contacting some leading contractors from outside the University to develop some of the vacant lands on Campus near faculty residential area to develop it into a multi-purpose playground to be used by youth and grown up children.
11. The Committee exerted continuous efforts to keep the North Gate of the University, located near Saudi Aramco side, open 24-hours a day so that University residents and visitors can use the gate without much difficulty, provided the vehicles passing through this gate between 11 p.m. and 7.00 a.m. have KFUPM stickers.
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