

Department of Chemical Engineering

Bylaws of the Industrial Advisory Committee for the Department of Chemical Engineering, KFUPM

This document outlines the objective, charges, formation and management of the Industrial Advisory Committee for the Department of Chemical Engineering.

Title of the Committee

"The Industrial Advisory Committee for the Department of Chemical Engineering, KFUPM"

Location of the Committee

Department of Chemical Engineering, KFUPM

Objective of the Committee

The objective of the committee is to serve as a link between the Department of Chemical Engineering and industrial companies for the benefit of both sectors.

Tasks of the Committee

1. Facilitate exchange of information between the department and industry.
2. Facilitate collection of information related to the performance of the department graduates, as required by ABET (Accreditation Board for Engineering and Technology) in its Evaluation Criteria - 2000.
3. Allow the department to identify requirements of the industry related to chemical engineering in order to develop educational programs (such as introducing relevant technical electives) and short courses to serve these requirements.
4. Direct applied research to areas that can benefit the industrial sector.
5. Enrich faculty experiences by providing opportunities for consultation to the industry.
6. Encourage industrial companies to participate in short courses, seminars and workshops organized by the department.

Formation of the Committee

The committee is composed of the chairman of the Department of Chemical Engineering and two faculty members in addition to five members representing the industrial sector. The committee members will be selected according to the rules specified below.

Chairmanship of the Committee

The committee will be chaired by the chairman of the Chemical Engineering Department.

Membership Period

The membership period is two years and can be renewed once based on recommendation of the department chairman and acceptance by the nominee.

Membership Requirements

1. Committee members should have at least a B.S. degree in chemical engineering (or equivalent) and be experienced in his area of specialty/responsibility.
2. The department chairman selects the faculty members and the department council nominates the industrial representatives.
3. The industrial members should be senior technical officials in their companies.
4. The committee membership requires approval of the college council in addition to approval of the member's organization.

Termination of Membership

The membership will be terminated either by withdrawal of the member or by the end of the membership period without renewal.

Procedures of the Committee Work

1. The committee will hold at least one meeting every semester. Additional meetings may be called for whenever needed based on the recommendation of three or more of its members.
2. One of the committee members will be selected (by vote) to act as the committee secretary. He will be responsible for taking the minutes and keeping all documents.
3. After approval of the minutes by the committee members, the chairman will advise the department council of the recommendations of the committee.